



Newton Aycliffe Cricket Club Action Plan

1. Date of event:

Saturday 27th March and Sunday 28th March 2010

2. Aims and Objectives:

a. Score box

The outside of the score box requires a new coat of paint,
A new hasp needs fitting to the rear to hold the door open,
Remove hook from front cover and fit a new bigger one,
Use the removed small hook and fit to inside of rear door so you can keep closed from the inside,
Fit new number units to the scoreboard,
Sweep the inside of the score box out and general tidy around. Perhaps put a small bin in there for any rubbish during the season.

b. Sightcreens

Cloth material needs removing and steam/power cleaning down,
Check winders are working up and down,
Try and repair any holes if possible and straighten poles running through bottom.

c. Away Changing Room

Paint wood where the back door has been blocked up,
Replace two broken clothes hooks,
Wash floors and walls.

d. Foliage

Trim around the outside of the nets where the grass has over grown the path,
Cut back bushes and trees around boundary,
Sweep up leaves and any soil,
Clean outside grounds mans compound.

e. Home Changing Room

Wash floors and walls,
Fit First Aid box to wall in Umpire room,
Fit sign on door for umpires,
Remove anything that does not need to be there i.e. deck chairs, parasols,
Fit hooks for umpires clothing,
Hang a Notice/White board for policies etc.

f. Practice Facilities

Sweep any debris and leaves,
Remove sticks from floor and roof of net,
Fit new security clasp for locking,
Repair any holes to the netting,



Newton Aycliffe Cricket Club Action Plan

f. Practice Facilities (contd)

Wash down surface to remove and contaminates,
Roll the service,
Mark crease lines,
Re-align floodlights so not directly in bowler's eyes.

g. Training Equipment

Repair catching cradle.

3. Volunteers

Players from all teams,
Parents,
Partners,
Local Businesses i.e. NatWest Bank (Malcolm Dawes to arrange).

4. Activities

Kids could play games of kwik cricket whilst parents are helping out with the ground/facilities or perhaps a sponsored event to raise further money for the club.

5. Publicity

The event will be advertised on the cricket clubs website,
We could ask Sally if she can put the same advert on the Sports club website,
We could put up some posters in the club.

6. Opening of the Event

If possible we could ask for a Durham squad member to come and officially open the event or a local MP and ask for a newspaper to come and photograph to official start of the event.

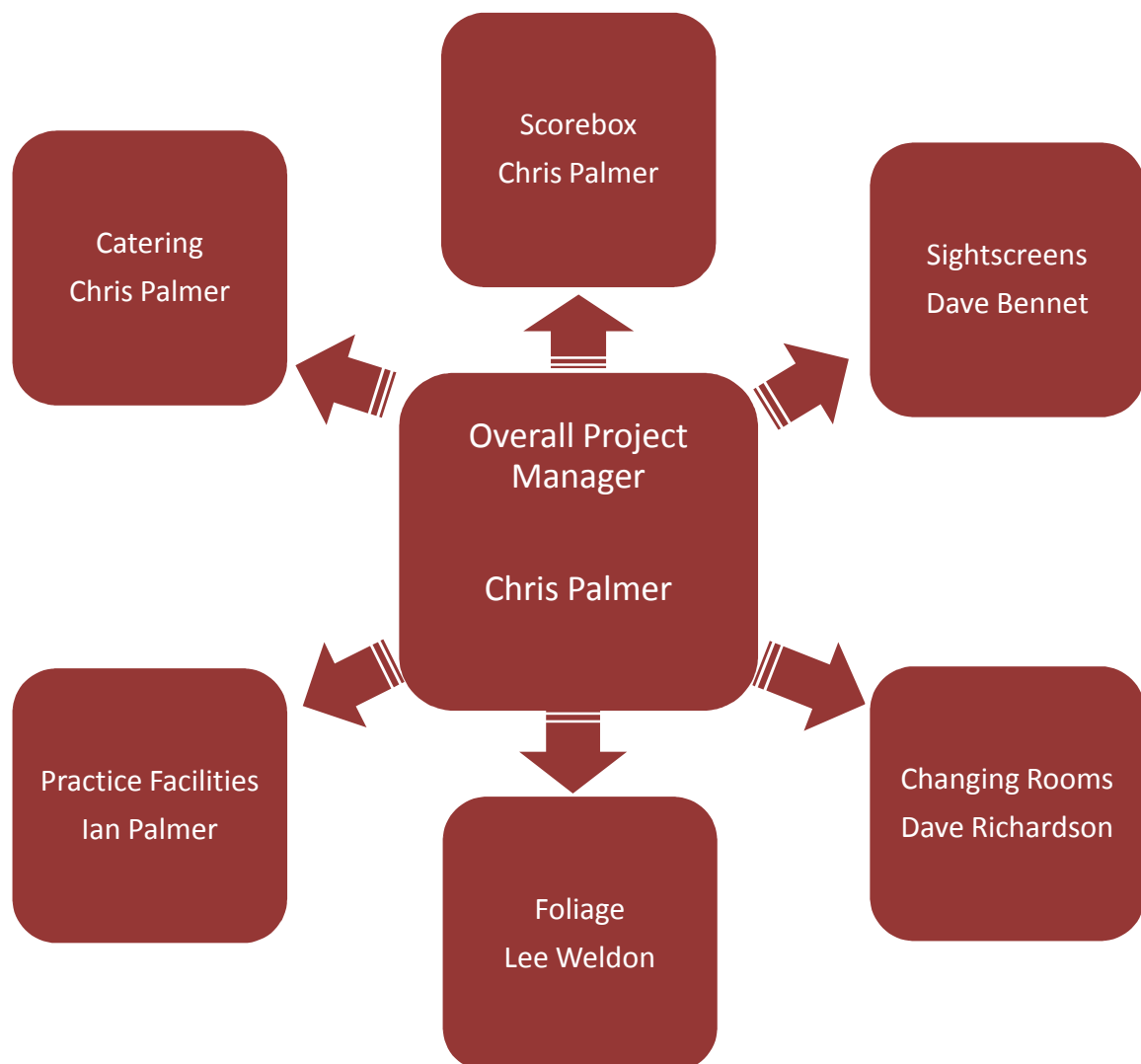
7. Catering

We could see if Isabelle could provide some food at low cost price or even free if possible and buy some bottles of juice for the day.

8. Delegation

The key to running a good well organised day is to delegate different areas of the day to separate people to run with an overall person running the event. Below is a plan of how we can delegate tasks to certain individuals and then on the day they can take so many people to complete the task they have been assigned.

Newton Aycliffe Cricket Club Action Plan





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9. Supplies Needed

a. Score Box

White Paint,
 Paint Brushes,
 Sweeping Brushes and Dust Pans,
 Ladders / Steps,
 Black Bags,
 Large Hook for Front,
 Large Hasp for holding rear door open,
 Number Units.

Who sorting

Dave Richardson
 Malcolm Dawes

b. Sightscreens

Pressure Washer and Detergent,
 Tie Clips to repair screen.

Finlay Elliot
 Finlay Elliot
 Chris Palmer

Ian Palmer / Dave Bennett
 Chris Palmer

c. Changing Rooms

2 x new clothes hooks for away changing room,
 2 x sets of clothes hooks for umpire room,
 Sign printed and laminated saying "Umpires Changing Room",
 Notice Board with White Board,
 White Paint for Rear door,
 Paint Brushes,
 Pressure Washer with Detergent,
 Buckets,
 Sweeping Brushes,
 Black Bags,
 Sponges,
 Mops,
 Cloths.

Finlay Elliot
 Malcolm Dawes
 Ian / Chris Palmer
 Chris Palmer
 Dave Richardson
 Malcolm Dawes
 Ian Palmer / Dave Bennett

Malcolm Dawes

d. Foliage

Petrol Strimmer,
 Tree Loppers / Trimmers,
 Shovels / Spades,
 Black Bags.

Stocky
 Stocky

e. Practice Facilities

Sweeping Brushes,
 Long Ladders to remove sticks from top of net,
 Tie Clips to Repair holes in net,
 New security connector for gate.

Stocky
 Chris Palmer
 Alan Mitchie

f. Extras



Newton Aycliffe Cricket Club Action Plan

Nuts and Bolts for Slip Cradle,
Top Soil to fill in holes,
Grass seed for filled in holes,
Extension Leads,
WD40 for all locks.

Ian / Chris Palmer
Finlay Elliot / B&Q
Stocky / B&Q / Fin

Chris Palmer

10. Additional

Arrange for someone to come and photograph the day for images on the website and for the local newspaper after the event. – Possibly Sally who does all the photographs for the Sports club website or Newton News.

Arrange for a article to be in a local paper thanking local businesses and the volunteers for there help.