

The “Safe Hands Safeguarding Kit Bag”

The “Safe Hands” Safeguarding Kit Bag is designed to assist clubs fulfil their duty of care to the junior members of the club and other children who visit or use the club facilities. The ECB has produced a list of requirements for all Clubs to demonstrate this duty of care and to assist clubs in the adoption and implementation of the “Safe Hands” Policy. ECB Guidance on these requirements and where appropriate, sample templates can be found in this Kit Bag. Additionally the Kit bag also contains guidance for coaches and others who work with children on suitable behaviour and practice with children.

When Clubs work with this Kit Bag it is advisable that the Club Welfare Officer follows a standardised process to consider the guidance, create and implement the policy at the club

Recommended Process / Activities

1. The guidelines should be discussed with the committee and a list drawn up of persons who need to be made aware of or trained in each area. Where possible, this activity should be recorded in the committee meeting minutes.

2. The training of the relevant persons can be done by the most appropriate person determined by the Committee – it does not have to be done by the Club WO, though it is recommended they are involved.

3. As part of the training, a written copy of these ECB guidelines must be given to each person trained. Where possible it is good practice for a copy of the guidelines or policy to be placed on the club notice board.

The Kit Bag contains:

ECB Guidance on creating an individual Club Safeguarding Policy Statement

Instructions on responding to, recording and reporting concerns which might arise either within the club, or outside of the club

ECB Incident Reporting Form

Useful Contacts List

ECB Whistle Blowing Policy

ECB Guidance on Appointing and Training a Club Welfare Officer

ECB Guidelines on appointing appropriate volunteers and / or paid staff, including

- ECB List of posts which require Vetting Checks
- ECB Overseas Vetting Form
- ECB Reference Form

Safeguarding in the game:

- ECB Guidelines on Supervising children at cricket sessions
- ECB Guidance on wearing cricket helmets
- ECB Fielding Regulations
- ECB Fast Bowling Directives
- ECB Guidance on selecting young players for adult matches
- ECB Guidance on Junior Cricketers playing adult matches
- ECB Guidelines on Girls playing in Boys Age Group Leagues and Competitions

ECB Guidance for coaches working with children

ECB Guidance for all staff and volunteers working with children.

ECB Guidance for Codes of Conducts

- ECB Code of Conduct for Members and Guests
- ECB Guidelines for producing a Code of Conduct for Children

ECB Guidelines of the following:

- Player profile system - to enable adults to exercise their duty of care in an emergency situation.
- Sample Anti – Bullying Policy and procedures for dealing with bullying

- Changing rooms and showering
- Photography, video and the use of images (including press and website guidelines)
- A club transport policy
- Procedures for managing children away from the club
- Missing Children
- Working with external partners (e.g. Club personnel undertaking cricket activities in Schools / for Local Authorities or similar, on a voluntary or paid basis.)